

Letter of Reference

Date :

From :

To : Secretary of the Departmental Monitoring Committee,
Legal Aid Department,
26/F., Queensway Government Offices,
66 Queensway,
Hong Kong

via :

Reference for

I am the Senior Partner / Sole Proprietor* of M/s_____.

I confirm that_____ is a partner / consultant /
assistant solicitor*. I am of the view that _____

has the experience and expertise as stated in Part II of his / her* Panel Entry Form/
Panel Update Form* dated _____. My firm agrees to
_____ undertaking legal aid work.

We will afford him / her* the necessary support and facilities to handle legal aid
work in a proper and professional manner.

Yours faithfully,

()
for M/s.

* Please delete as appropriate